

ANNEX L

## **Sources of Etiquette and Protocol Information and Regulations**

Protocol: The Complete Handbook of Diplomatic, Official and Social Usage

By Mary Jane McCaffree & Pauline Innis; Devon Publishing Company, Inc.,  
Washington, DC; 1997

Service Etiquette (Fourth Edition)

By Oretta D. Swartz; Naval Institute Press; Annapolis, MD; 1988

Flags, Pennants and Customs, NTP 13(B)

August, 1986. (A Naval Telecommunications Publication).

Navy Regulations

1990. Chapter 12 (Flags, Pennants, Honors, Ceremonies and Customs)

Naval Ceremonies, Customs and Traditions (5<sup>th</sup> Edition)

By William P. Mack and Roy W. Connell; U.S. Naval Institute; Annapolis, MD 1980.

The Bluejackets' Manual (21<sup>st</sup> Revised Edition)

By Bill Bearden; U.S. Naval Institute, Annapolis, MD; 1991. (Note: 22<sup>nd</sup> Edition advertised by  
Amazon. Com as soon-to-be released.)

Naval Officer's Guide (11<sup>th</sup> Revised Edition)

By William P. Mack, et al; U.S. Naval Institute; Annapolis, MD; 1988.

Naval Terms Dictionary (5<sup>th</sup> Edition)

By John V. Noel, Jr. and Edward L. Beach; U.S. Naval Institute; Annapolis, MD; 1988.

Do's and Taboos Around the World

By Roger E. Axtell (editor); John Wiley & Sons; 1993.

Saluting Ships and Stations; designation of (OPNAV Instruction 5060.5D (CH- 1, dated 29 Sep 1977))

Department of the Navy Correspondence Manual (SECNAVINST 5216.5D)

Printed Matter for Official Ceremonies (SECNAVINST 5603.2D)

Marine Corps Drill and Ceremonies Manual (NAVMC 2691 of 28 Aug 1980)

Congressional Medal of Honor Society of the United States of America (Document of Oct 1995)

Guidelines for Use of Official Representation Funds (ORF) (SECNAVINST 7042.7J)

Guidelines for Use of Latin American Cooperation (LATAM COOP) Funds Under the O&M, N Appropriation  
(SECNAVINST 7042.13A)